

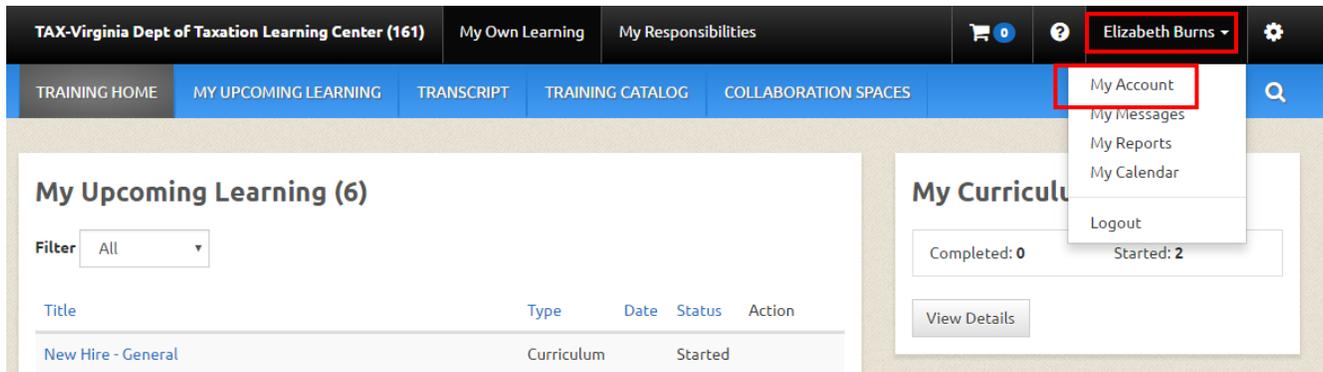
# Change Your VLC Login ID or Password



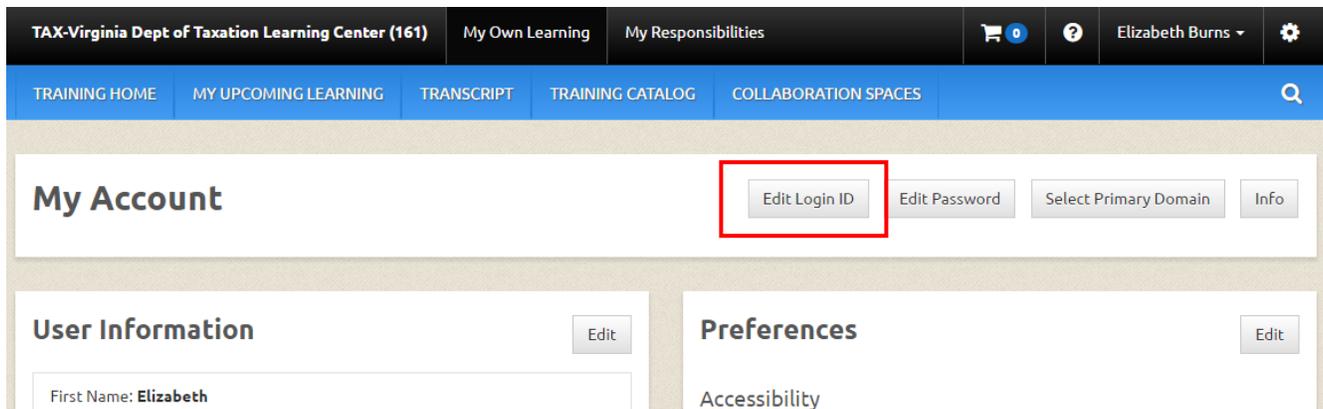
The Virginia Learning Center (also known as VLC or formerly as the TAX Learning Management System, LMS) enables you to control your login information. You can change your Login ID and Password at any time.

## To change your VLC Login ID:

- Step 1.** Login to the VLC (<https://covlc.virginia.gov>)
- Step 2.** From the Homepage, click on your name in the upper right hand corner and then click **My Account**.



- Step 3.** Next click the **Edit Login ID** button.



- Step 4.** Type your **Current Login ID** in the appropriate field.
- Step 5.** Type your **New Login ID** in the appropriate field.
- Step 6.** Click the **Save** button. Your new Login ID is saved in the system. You will use the new Login ID the next time you login to the VLC.

To **change your VLC Password** follow Steps 1 and 2 from above. At Step 3, click the **Edit Password** button to the right of the Edit Login ID button and fill out the information fields as requested. Click the Save button and your new password is saved in the system.

If you need assistance, please email the TAX VLC Administrator at [VLCadmin@tax.virginia.gov](mailto:VLCadmin@tax.virginia.gov).